

Melksham Local Highways & Footway Improvement Group

	Item	Detail & Updates	Actions and recommendations	Who
	Melksham LHFIG – Final Meeting Notes for Thursday 7th November at 18:00 hrs (Via MS Teams)			
1.	Attendees and apologies			
	Attendees:	Cllr Jonathan Seed (Chair) Cllr Phil Alford Malcolm Jones (Steeple Ashton PC) Alain Baines (Melksham Without PC) Colin Wade (Semington PC) Sarah Dow (Keevil PC) Pat Aves (Melksham TC) Dean Baker (Wiltshire Council) Martin Rose (Wiltshire Council)	The chair and group members expressed their condolences to Cllr Sankey following the recent passing of his father.	
	Apologies:	Cllr Mike Sankey Mary Winterburn (Great Hinton PC)		
2.	Notes of last meeting			
		The notes and recommendations of the previous LHFIG meeting held on 15/08/24 were presented to the Area Board at its 04/09/24 meeting and agreed. The meeting minutes can be found here : https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=166&MIId=15325&Ver=4		All

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3.	Financial Position																														
		<p>Note: The closing balance for 23/24 included a number of committed schemes totalling £49,263.69, less agreed 3rd party contributions of £17,073.57. These have been carried forward to 24/25.</p> <p>The current balance for 24/25 is £36,964.37</p> <p>Below is an extract from the latest financial summary prepared for the 7th November meeting:</p> <table border="1" data-bbox="504 853 1348 1276"> <thead> <tr> <th colspan="3">Melksham LHFIG EXPENDITURE 2024 / 25</th> </tr> </thead> <tbody> <tr> <td colspan="3">FINANCIAL SUMMARY (as of 07/11/24)</td> </tr> <tr> <td>LHFIG Budget 24/25</td> <td>£24,338.00</td> <td></td> </tr> <tr> <td>Carry F/wd from 23/24</td> <td>£56,547.47</td> <td></td> </tr> <tr> <td></td> <td>£80,885.47</td> <td>A</td> </tr> <tr> <td>Current Projected Spend 24/25</td> <td>£66,902.79</td> <td>B</td> </tr> <tr> <td>Balance</td> <td>£13,982.68</td> <td>C (A-B)</td> </tr> <tr> <td>3rd Party Contributions (Details below)</td> <td>£22,981.69</td> <td>D</td> </tr> <tr> <td>Current Balance</td> <td>£36,964.37</td> <td>E (C+D)</td> </tr> </tbody> </table> <p>Refer to APPENDIX 2 for 2024/25 for latest finance sheet.</p>	Melksham LHFIG EXPENDITURE 2024 / 25			FINANCIAL SUMMARY (as of 07/11/24)			LHFIG Budget 24/25	£24,338.00		Carry F/wd from 23/24	£56,547.47			£80,885.47	A	Current Projected Spend 24/25	£66,902.79	B	Balance	£13,982.68	C (A-B)	3rd Party Contributions (Details below)	£22,981.69	D	Current Balance	£36,964.37	E (C+D)		To note
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4.	Live Priority schemes			
a)	<p>Issue 9-20-9 Melksham Sandridge Road – request to improve footway link to Maple Close</p>	<p>https://www.google.com/maps</p> <p>Town Council to continue to liaise with the landowner’s legal team to move this matter forward. Works on hold whilst Legal issues (probate) relating to free dedication with new owners is resolved.</p> <p>Meeting 07/05/24 - No progress update to report. Probate issues ongoing. Legal team pressed. LHFIFG agreed that Commitment of £20k will be carried over into 24/25. (Line 1 Finance sheet)</p> <p>15-08-24 – Probate is now complete. Continuing to chase legal team for progress on free dedication of land. Scheme remains on hold.</p>	<p>07/11/24</p> <p>Probate and free dedication of land required to construct footway is now complete.</p> <p>Topo survey for detailed design of £1700.00 + VAT has been instructed. £20,000 budget already allocated in 24/25, with 50% contribution confirmed by Pat Aves (Melksham TC)</p> <p>Construction provisionally programmed for June 25.</p>	MR
b)	<p>Issue 9-22-17 –</p> <p>Melksham Without (various roads) Request for Parking Control Measures</p> <p>To also include Issues 9-23-3 Beanacre, 9-23-5 Bowerhill and 9-23-7 Melksham</p>	<p>Issue Submitted by Melksham Without Parish Council</p> <p>Request for a Parking Review at the following locations:</p> <ul style="list-style-type: none"> • Semington Canal Bridge • Lancaster Road Bowerhill • Avro Way Bowerhill • Merlin Way Bowerhill • Mitchell Drive Bowerhill <p>It was noted that the canal forms the boundary between Melksham Without and Semington Parishes and that measures would be needed on both sides of the bridge.</p>	<p>07/11/24</p> <p>Proposal currently with Regulatory Team for processing and formal advert. Delay due to high demand. Now expected late Nov/ Early Dec.</p> <p>Update to be provided at next meeting.</p>	MS

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		<p>Semington Parish confirmed that they are content for measures to be included on their side of the bridge, but no other sites have been identified for review within their Parish.</p> <p>Meeting 07/05/24 Initial review for sites completed (17 no.) Draft consultation documents issued to town and parish councils on 4/4/24. Deadline for response 7th May. Mark Stansby has met with MWPC to discuss proposals. MJR to send copy of Semington proposal to Colin Wade</p> <p>Agreed - TRO / Implementation costs at a cost of £4,000.00. 3rd party contribution of 25% for TRO costs to be split evenly across Melksham TC, MWPC and Semington PC. 25% of Implementation costs to be allocated according to number of sites.</p> <p>Meeting 15-08-24 -Traffic team have made amendments to the proposals following comments from town/ parish council. Formal advert likely early autumn 24. (end Sept / Early Oct)</p>		
c)	<p>Issue 9-22-11 A350 Beanacre - request for measures to control entry speed at north end of village</p>	<p>https://www.google.com/maps</p> <p>07/05/24 meeting Works Ordered on 08/01/24 with target completion date of 15/02/24. This has slipped due to Milestone resource issues and will likely take place in May. Order Value £4,267.36, HIAMS M00751</p> <p>15/08/24 – Works postponed from May due to operational issues. Works expected imminently</p>	<p>07/11/24 Slippage due to A36 embargo and Street works refusing permit application.</p> <p>Work commenced on 7/11/24.</p>	

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d)	Issue 9-23-3 – Beanacre Westlands Lane – request to prohibit parking at the access to the new water pumping station.	<p>Issue submitted by Melksham Without Parish Council</p> <p>Parking would need to be restricted on both sides of the lane, from the A350 to the new access. Refer to Item 4i of the agenda. https://www.google.com/maps</p> <p>07/05/24 meeting Mark Stansby has included this location as part of parking review under Issue 9-23-5.</p> <p>15/08/24 – See comments for Issue 9-22-17 Formal Advert Autumn 24 (late Sept / Early Oct)</p>	<p>07/11/24 Proposal currently with Regulatory Team for processing and formal advert. Delay due to high demand. No expected late Nov/ Early Dec.</p> <p>Update to be provided at next meeting</p>	MS
e)	Issue 9-23-4 Bus Gate at Semington Road – request for Camera Enforcement.	<p>15/08/24 – ANPR camera installed on 19th June. Issues with RDS delayed operations but camera went live 16th July. As of 12/08/24 '381' contraventions have been recorded and fines issued. Approx. 14 contraventions per day. Further message to go out from WC Communications team re. contraventions</p>	<p>07/11/24 As of 30/10/24 '914' contraventions have been recorded and fines issued since ANPR camera became operational. Deliberate damage to adjacent gate reported by local resident 29/10/24. Local Highways have returned gate to upright position and have instructed Milestone to install a replacement.</p> <p>Cllr Seed suggested that Parking Services consider forgoing the annual maintenance charge contribution from Melksham Without PC and Semington PC given the high level of PCNs. Remove from next Tracker</p>	To Note
f)	Issue 9-23-5 – Bowerhill various sites – request for Parking Review	<p>Issue submitted by Melksham Without Parish Council.</p> <p>Parking concerns have been raised at the following sites at Bowerhill:</p> <ol style="list-style-type: none"> 1. Pathfinder Way 	<p>07/11/24 Proposal currently with Regulatory Team for processing and formal advert. Delay due to high demand. Now expected late Nov/ Early Dec Update at next meeting.</p>	MS

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		<p>2. Westinghouse Way 3. Lancaster Road</p> <p>Refer to Item 4i of the agenda. Mark S has commenced review. Update to be provided at next meeting.</p> <p>07/05/24 meeting - See comments for Issue 9-22-17 above.</p> <p>15/08/24 – See comments for Issue 9-22-17 above. Formal Advert Autumn 24. (late Sept / Early Oct)</p>		
g)	<p>Issue 9-23-7 – Melksham various roads – request for Parking Review</p>	<p>Issue submitted by Melksham Town Council</p> <p>Parking concerns have been raised at the following locations:</p> <ol style="list-style-type: none"> 1. Union Street – could parking be permitted to create chicanes? 2. Cranesbill Road – issue at school times 3. Skylark – no details submitted. <p>Highways to request further details of these issues from Town Council, prior to the review.</p> <p>Highways to write to Town Clerk. 2. The City / Alms Houses request for residents parking scheme to be removed from list.</p> <p>Mark S has commenced review. Update to be provided at next meeting.</p>	<p>07/11/24 - Proposal currently with Regulatory Team for processing and formal advert. Delay due to high demand. No expected late Nov/ Early Dec</p> <p>Update at next meeting.</p>	MS

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		<p>Request made that the review be extended to include area on Woodrow Road (opposite Littlejohn Avenue) MR to speak to Mark Stansby</p> <p>It was noted by Dean Baker that the junction of Skylark / A3102 Sandridge Common (Western End) is currently unadopted and the developer is seeking to include 'No waiting at any time' prior to adoption. MS commented the other junction onto Eastern way and junctions in between will need to be included in the review.</p> <p>07/05/24 Meeting - See comments for Issue 9-22-17 above.</p>		
h)	<p>Issue 9-23-17</p> <p>Mitchell DR, Bowerhill Estate, Market Place Melksham</p>	<p>R2P have assessed the sites at Mitchell Drive and Market Place x 2. Mitchell Drive - Mains power available and Shelter RTPI ready.</p> <p>Papercast units £7,076.00 (the 23" E-Paper battery display including audio)</p> <p>LED 3-line Bus Shelter display (Mains Powered) £6,806.33.</p> <p>Agreed to progress with sites at Market Place x 2 (Papercast) and Mitchell Drive x 1.(3-line LED)</p> <p>Consideration to be given to installing papercast at Mitchell drive instead of 3-line LED. MR to raise issue with PTU. Further request for sites at Kestrell Court, Bowerhill, subject to confirmation by MWPC.</p> <p>Note- Cost agreed of 50% PTU and 50% by town / parish council) No funding requirement from LHFIG. Agreed - Proceed</p>	<p>07/11/24</p> <p>Implementation of the remaining sites at Kestrell Court Imminent.</p> <p>Market Place Papercast displays x 2 were not working correctly and were returned to Papercast. New units now received and being 'tested' off-site, before installation takes place.</p> <p>No financial contribution from LHFIG.</p>	


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		<p>with RTPI at Market Place Melksham x 2 and Mitchell Drive (type TBC) as indicated above. Melksham TC and Melksham Without PC have been invoiced for their 50% contribution.</p> <p>15/08/24 - Mitchel Drive RTPI complete. PTU chased re. remaining sites at Market Place (x2) and Kestrell court (x2)</p>		
i)	<p>No issue number</p> <p>Ad-hoc road markings Melksham community Area</p>	<p>Allocation of £3,500 agreed at Feb meeting to cover ad-hoc road marking requests. Sites to be collated and orders issue 1 or 2 times per year depending on numbers. Note this should not be used for routine road marking maintenance.</p> <p>07/05/24 meeting - Awaiting further submission of sites from town / parish councils. Current Sites agreed at Feb meeting listed below:</p> <ol style="list-style-type: none"> 1. Issue 9/24/04 Semington Road, Melksham (near Mobile Home Park), Berryfield Cycle Ln 2. Issue 9/24/03 - Give way markings Berryfield Lane and Winston Road / Padfield Gardens. <p>15/0824 meeting - No further submissions received since May meeting. Further suggestions submitted by group members at meeting.</p> <ol style="list-style-type: none"> 1. SLOW markings Whitley (see 9-24-07) 2. Snowberry Lane Melksham 3. 20mph roundels Kenilworth Gardens, Melksham 4. SLOW marking Hazlewood Road, Melksham 	<p>07/11/24</p> <p>Order issued but implementation delayed due to availability of road marking gang. Works may be postponed to early spring depending on the weather.</p>	MR

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j)	<p>Issue 9-23-8 Melksham Bank Street – request for railings and / or other measures to improve safety</p>	<p>07/05/24 meeting – Bank Street is included in the A3102 safer roads route study proposal. Package 8. Likely summer / autumn 24.</p> <p>Suggestion made to install surface mounted ‘Manchester style’ bollards with metal chain link between (Bollards to match existing bollards on east side). Bollards to act as visual deterrent rather than provide physical barrier.</p> <p>https://www.google.com/maps/</p> <p>https://www.heritagestreetfurniture.co.uk/bollards/steel-bollards/bollard-chains-for-steel-decorative-bollards/</p> <p>Bollards spaced at approx. 2.5m centres with chain link in between. Bollards with eyelets = £380.00 Metal Link Chain approx. £150.00 Approx ‘34’ bollards and 17 lengths of chain required. = £15,470.00. Install cost per bollard £150 x 34 = £5,100.00 Total £20,570.00. Note - Safety Audit would be required (£1,390)</p> <p>The group agreed that whilst no accidents have been recorded, the high pavement continues to cause some local concern. Group agreed that £20,570.00 represented significant cost to group / MTC and as such it would be prudent to waiting until the outcome of the A3103 Safer Roads study before agreeing to further action by the LHF IG.</p> <p>15/08/24 - issue on hold pending outcome of A3102 safer roads route study. Suggestion made by Pat Aves re. provision of</p>	<p>07/11/24 Site inspection has taken place. The footway varies in width and height between Bewley’s Funeral directors 2.2m wide (0.32m high) and Peking Chef 3.26m width (0.5m height) Width outside The Grapes PH 2.5m (Height 0.6m) No update re. A3102 Safer Roads</p> <p>It was agreed by the group to wait until the outcome of the A3102 Safer Roads assessment for Bank Street is complete before deciding what action if any to take at Bank Street.</p>	MR

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		planters on Footway. MJR to investigate further and report back to group at next meeting. 10th August issue reported to Atkins		
k)	Issue 9-24-02 Footbridge between Westbury View and Primrose Drive	<p>15/08/24 – Engineers from Wiltshire Council’s structures team have inspected the site and have commented the proposed HFS is unlikely to resolve the issues re. the slippery bridge deck. Due to number of depressions resulting in multiple areas of standing water.</p> <p>Option put forward is to overlay the existing surface with a new re-profiled tarmac surface. The levels in the centre of the bridge will be picked up to form a pronounced crown line sending any water to the approaches where this will naturally run off and down the riverbanks avoiding the formation of ice. This can be achieved within the allocated budget. Members happy with the change for this project and agreed to proceed</p>	<p>07/11/24 – MJR Update</p> <p>Works completed 29th October. Note reduced cost from £4500 to £3,435. Remove from next tracker</p> 	MR
l)	Issue 09-23-21 Main Street Keevil adjacent to 18a Road edge Erosion.	<p>Road adjacent to 18a main street Keevil.</p> <p><i>“Erosion of tarmac and subsequent reduction of grass verge. Parked cars cannot open nearside doors because of the steep angle of verge. Children are being moved in and out on the ROADSIDE. This is very dangerous at busy times, when road is restricted with buses, coach and many cars”.</i></p> <p>https://www.google.com/maps/</p>	<p>07/11/24 – MJR Update</p> <p>Works pushed back to Easter 25 break due to conflict and programming issues. Sarah Dow (Keevil PC) expressed her disappointment with the continuing delay to works implementation.</p> <p>Temporary closure booked.</p>	MR

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		<p>Typical road width =5.22m. Kerbing Section 1 – 27m (to steps to #19) Kerbing Section 2 – 26m (steps to Blagdon House) Section 1 is worst due to parked vehicles.</p> <p>Note: Temp road closure may be required due to restricted road width. Est Cost with road closure = £9100.00 (+10% contingency) = £,10,010.00. Keevil PC to discuss options at their next meeting and report back to group.</p> <p>07/05/24 meeting - Keevil PC have now agreed their preferred option. Works require temp road closure for approx. 1 week and must be moved to school holidays to reduce disruption. MJR to speak to programming officer to see if Oct ½ term is available for construction</p> <p>Agreed – Allocate £10,010.00 for works with 25% contribution from Keevil PC.</p> <p>15/08/24 – Contractor work programme already fully booked for summer and Oct ½ term. Kerbing works programmed for Feb 25 ½ term for 1 week. Temp road closure required.</p>		
m)	<p>9-24-06 Roundponds, Southbrook Road, Addison Road and Dunch Lane</p>	<p>Request for 20mph limit to cover the estate listed. https://www.google.com/maps/</p> <p>07/05/24 meeting - Speed limit assessment would first be required to check if site meets the necessary criteria for 20mph limits (mean speed 24-25 mph). MJR to look at sites across the estate to agree speed survey locations and agree with Cllr</p>	<p>07/11/24</p> <p>Addison Road SDR data received: Average = 20mph 85th percentile = 26mph.</p> <p>Assessment required to take to next stage. Cost of</p>	MR

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		<p>Alford.</p> <p>Mary Winterburn has asked that if 20mph sites go ahead in Melksham area that Great Hinton be considered to combine legal process and reduce overall costs to LHFIG / Town Council / Parish Councils</p> <p>15/08/24 – Meeting has taken place with Cllr Alford to agree speed data sites. Locating sites difficult due to lack of available street furniture. 1 no. location agreed on Southbrook Road, 1no. on Dunch Lane (west) and 1no. location on Roundponds</p> <p>Southbrook Rd Average = 24mph, 85% ile = 29mph Dunch Lane (west) Average = 23mph, 85th ile =27mph Roundponds Average = 25mph, 85th % ile= 29mph</p> <p>1no. location on Addison Road requires a new post. Additional cost of £159.00 agreed. SDR Result to be reported back to group and 20mph assessment undertaken.</p> <p>Agreed – proceed with 20mph assessment for Roundponds once Addison Road speed data is complete and report back to group.</p>	<p><u>all</u> speed limit assessments is £3,100 (external or internal assessments).Cllr Seed is unhappy with this charge and is raising directly with senior officers at the council.</p> <p>£3100 for the Roundponds assessment will not be added to the finance sheet until the matter is resolved.</p> <p>In this instance it may be possible for any implementation cost to be covered by S106 for Dunch Lane. Confirmation from Development control required.</p> <p>Depending on the outcome of the assessment, MR to seek implementation alongside Gt Hinton 20mph limit to share TRO /Advert costs. See issue 09-24-09</p>	
n)	<p>Issue 09-24-09 Great Hinton Village</p>	<p>Request for 20mph limit assessment in Great Hinton https://www.google.co.uk/maps/</p> <p>15/08/24 – Speed survey undertaken in April 24. Average speed 22.6mph.</p> <p>Agreed – proceed with 20mph assessment for Great Hinton and report back to group.</p>	<p>07/11/24 – MJR Update</p> <p>Speed limit assessment complete. Recommendation for 20mph limit. Further discussion required by group members. Please note £3,100 is charged for <u>all</u> speed limit assessments, whether they are undertaken internally by WC staff or externally by consultants.</p>	MR

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			<p>Cllr Seed is unhappy with this charge and is raising directly with senior officers at the council.</p> <p>£3100 for the Great Hinton assessment will not be added to the finance sheet until the matter is resolved.</p> <p>Agreed – Allocate £5,500 for 20mph speed limit implementation with a 25% contribution from Great Hinton</p>	
o)	<p>9-24-07</p> <p>Top Lane, Westhill, Whitley & Purlpit</p>	<p>07/05/24 meeting - Some footway works have taken place previously along the length in question but could not continue due to contentious land ownership issues.</p> <p>MJR to look at proposal for 'pedestrians in road' signs and additional Whitley 'Please Drive Carefully' sign missing from village gate on West Hill and report back to next meeting with plan/ costs.</p> <p>15/08/24 Proposal for 2no. Peds in road signs (1- opposite Pear Tree PH, 2 – west of junction of 150 – 157c West Hill.</p> <p>New Sign at gateway (offside) <i>WHITLEY - Please drive carefully</i>. Cost - £700.00</p> <p>Option to include SLOW markings at locations for peds in road signs. This work could be included under 'ad hoc road markings' (see above) to avoid set up cost. Agreed - Proceed with implementation of signing works with SLOW markings to be included under Ad Hoc markings. MWPC contribution of 50%</p>	<p>07/11/24</p> <p>Order issued to contractor. Implementation Nov /Dec 24. SLOW (x2) markings x 2 covered under Ad-hoc lining works</p>	MR

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5.	Non LHFIFG Funded Schemes (Section 106, Active Travel etc)			
	Melksham Dunch Lane – funded by Section 106 monies from George Ward Gardens development	<p>Consultation on full closure over rail bridge or one way operation from east to west and new parking controls to be carried out by the Town Council.</p> <p>Town Council to undertake consultation in the New Year (2023). Section 106 monies Expires 1/11/2026 Ongoing discussion re. consultation for Dunch Lane to be held with Melksham Town council. Consultation on options for Dunch Lane anticipated during Spring 24.</p> <p>07/05/24 - Further discussion to be held with town council re. options and local consultation once resource permits</p> <p>15/08/24 – No further progress or discussion with MTC at this stage. Metro-count for Dunch Lane (east) to take place in September. Results to be discussed with MTC and LHFIFG</p>	<p>07/11/24</p> <p>Cllr Alford has undertaken initial consultation with a limited number of local residents, but no strong consensus on a particular option at this stage. Cllr Alford to undertake further work and report back to future meeting before agreeing a way forward. Wider referendum on options likely.</p>	MR
	Active Travel Scheme - Signing to promote use of shared use cycle routes in town	<p>Scheme to be funded from a third tranche of Section 106 money from the George Ward Gardens development. There are funds remaining (£13,034.35) specifically to improve cycleway signing within the town. Town Council to submit a list of locations for signing improvements. MR to work with Melksham TC to look at sites within the town for cycle signing improvements.</p> <p>07/05/24 meeting - MJR to undertake initial design work summer / Autumn 24 and report back to Melksham Town council for comments. No further action at this stage.</p>	<p>07/11/24</p> <p>Design work has commenced but not complete. Aim to provide outline design/ locations to Melksham TC by mid Jan 25</p>	MR

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		<p>15/08/24 – Signing work to be undertaken and discussed with Melksham TC</p>		
6.	<p>New Requests and ongoing Issues</p>			
a)	<p>Ongoing Issue 09-24-08 Various Roads Hunters Wood, Melksham</p>	<p>Request for parking review to be undertaken on Various roads on Hunters Wood estate incl. Mint Grove, Chervil Road, Anise Rd, Catnip close, Oregano Close, Nasturtium Close, Bay Gardens.</p> <p>Request for new signs / road markings in area. https://www.google.co.uk/maps/ 15/08/24 – Hunters Moon estate currently unadopted and is split into the Bloor and DWH parcels. Adoption not expected until 2026. Unable to make parking changes on unadopted roads Agreed – Cllr Sankey and other local representatives to assess problem areas on estate and discuss with Development control / Developer to agree a way forward.</p>	<p>07/11/24</p> <p>Cllr Sankey has undertaken assessment of parking problem on the estate and has submitted his findings to David Lear (Development Control) for further consideration and discussion with developer. Remove from next tracker.</p>	To note
b)	<p>Ongoing Issue 9-24-10 Semington Road (Melksham without)</p>	<p>Request for review of traffic calming including consideration of additional traffic calming measures, such as speed cushions, road humps due to the speeding traffic and the material change to the road, due to new housing developments that are already occupied (Bowood View) and in construction (Buckley Gardens) and development with planning permission (to the rear of Townsend Farm). https://www.google.co.uk/maps/ https://www.google.co.uk/maps/ 15/08/24 – No Speed survey undertaken. 5 years collision Data over length of Semington Road 4no. collisions 3no. 'slight', 1no. 'Serious'.</p>	<p>07/11/24</p> <p>Speed monitoring sites agreed and metro count survey requests submitted by MWPC. Surveys likely in Dec 24. MR to arrange for additional monitoring site at northern end. Report data to next meeting.</p>	MR

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		<p>Note - Existing traffic calming concentrated both north and southern ends of road. Agreed – Establish speed monitoring sites with MWTC and report back results to group at next meeting before agreeing next step.</p>		
c)	<p>Ongoing issue 09-24-11 Semington Road (Melksham Without) by mobile home park.</p>	<p>Request to look at the feasibility of installing a footway opposite Townsend Farm and incorporating a new bus stop within this. https://www.google.com/maps/</p> <p>15/08/24 – MWPC to make representation to Development control to seek change to S106 agreement to allow work for footway / bus stop on east (mobile home park side) Update at next meeting.</p>	<p>07/11/24 The developer of the Townsend Farm site is legally obliged to provide an improvement to the existing bus stop to the south of the proposed site entrance, including raised kerbs and bus stop flag.</p> <p>MWPC have contacted Julie Cleave (Dev Control) to request a change to the conditions of the S106 agreement to help fund bus stop improvement on the opposite side. It's not clear if this will be possible. To further explore possible options for bus stop improvements on the east side (Mobile Home Park) a topo survey will be necessary.</p> <p>MR to speak to Julie Cleave again on the issue of S106 monies and check if Topo will be undertaken at the Semington Road junction which could be extended to cover the eastern side.</p>	MR
d)	<p>Ongoing Issue 09-24-12 A365 Devizes Road / Hornchurch Road</p>	<p>Drivers overtaking vehicles slowing down in preparation to turn right into the slip lane for Hornchurch Road, Bowerhill on the wrong side of the road and into oncoming traffic, which has caused several near misses.</p> <p>Request for double white lines to protect ghost island made to Major maintenance as part of forthcoming surfacing works but directed to LHFIG. https://www.google.com/maps/</p>	<p>07/11/24</p> <p>Outline design prepared for 2no. traffic islands. Estimated Cost £15k +.</p> <p>Outline design was presented to group. Alan Baines confirmed that there have been no recent reports of incidents re. overtaking vehicles and MWPC are happy to hold off until plans for development site are</p>	MR

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	Item	Detail & Updates	Actions and recommendations	Who
		<p>15/08/24 - Issue previously considered under 9-23-11(June 23). Double white lines <u>cannot</u> be considered where speed limit is 40mph or less. Traffic Island option prepared but not progressed pending possible changes to layout connected to new development site by school.</p> <p>MR to look at options for traffic islands x 2 in ghost island areas to discourage overtaking. Option for roundabout at development site to also be investigated in advance of formal planning application.</p>	known.	
e)	<p>Ongoing Issue 09-24-13 Bowerhill (K & A canal)</p>	<p>Request for replacement finger post. A finger post located on the canal near the Bowerhill Residents' Action Group's (BRAG) picnic area directing people to Tesco and The Pillot Pub on Bowerhill was damaged and removed before it could be repaired. https://www.google.com/maps/</p> <p>15/08/24 - Finger post location falls within Devizes community area after recent boundary changes.</p> <p>Hardwood Finger post est. £1800 + Install cost Composite Aluminium finger post est. £600 + install cost. Group agreed that Devizes LHFFIG and Seend PC should be approached for funding provision in the first instance, as the finger post doesn't fall within the Melksham Community area. Report back to group at next meeting.</p>	<p>07/11/24</p> <p>Issue raised for consideration with Devizes LHFFIG rep No response to date. MWPC may wish to contact Seend PC direct on this issue.</p> <p>Remove from next tracker.</p>	To note

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	Item	Detail & Updates	Actions and recommendations	Who
f)	New Issue 9-24-14 Eastern Way, Melksham	<p>There is currently a cycle path that will be leading from Melksham Oak, across Rocket Way, through the Hunter's Wood estate, and across the Eastern Way (RoW Melk 106) to the Blueberry Road estate. Whilst there are two refuges along that stretch of road on Eastern Way, these are not placed to connect the cycle paths, often leading to young riders trying to unsafely cross the busy road.</p> <p>https://www.google.co.uk/maps/</p> <p>https://www.google.co.uk/maps/</p> <p>Request as to whether the current refuges along the Eastern Way can be moved to create a safer path for cyclists, which also takes into consideration the volume of young cyclists that will be using it during the school runs (i.e. a wider refuge point to allow several to cross at once, traffic lights, or a zebra crossing).</p>	<p>07/11/24</p> <p>Group members were of the opinion the option for a controlled crossing (Toucan, Parallel) at the point where RoW (Melk106) crosses Eastern Way would be better assessed once the new Hunters Wood SUP and the MERR was open to traffic, and traffic movements had settled. This would most likely take the form of a substantive bid next year 25/26 rather than 24/25.</p>	To note
g)	New Issue 9-24-15 2a Barnwell Road Melksham	<p>Difficulties accessing driveway due to parked vehicles on opposite side. Resident is registered disabled with young child.</p> <p>https://www.google.co.uk/maps/</p>	<p>07/11/24</p> <p>Group felt this was local issue that was best solved by the community rather than implement formal parking controls opposite #2a Barnwell Road .</p> <p>It was felt this would set a precedence for other residents on the street to make similar requests, which could lead to wider parking problems. MR to speak to owner to fully assess issue and ascertain if other options are possible.</p>	MR

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	Item	Detail & Updates	Actions and recommendations	Who
h)	New Issue 9-24-17 St Georges Primary School, Semington	Request for lighting improvements to footpath outside school. "Semington Parish Council supported this request at its August meeting. The PC has previously added "cushioning" to safety barriers along the unlit path after a school pupil knocked his teeth out running into them in the dark" https://www.google.co.uk/maps/	07/11/24 MR to investigate options for low level solar powered bollards along path, and report back to group at next meeting. https://www.lumenalights.com/shop/product/pro-solar-guarda-vandal-resistant-solar-bollard-light/	MR
i)	New Issue 9-24-19 B3107 Melksham Road / Williams Mead	Requests from 5no. residents of Williams Mead (Unadopted Road). Concerns relating to speed of traffic on B3107, safety when entering / leaving estate, traffic overtaking slowing traffic. .Suggestions include: 1. Warning Signs 2. Reduction in speed limit to 40 or 50 mph (currently NSL) 3. Double white lines to prevent overtaking. 4. Flashing sign https://www.google.co.uk/maps/	07/11/24 Options discussed by group. Speed limit reduction, double white lines and flashing sign rejected by group after listening to officer findings. Group felt the provision of warning signs / SLOW markings on the B2107 in advance of Williams Mead would help increase driver awareness. Agreed – Allocate £1,200.00 (subject to confirmation of 25% contribution from Broughton Gifford PC)	MR
6.	Other items			
a)	Pavement and Footway Improvement Schemes (Local Highways)	Dean Baker spoke about the sunken path at St George V recreation gang and ongoing discussion with Wiltshire Council Structures Team to identify likely cause and options for repair. Dean to update at next meeting.		

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	Item	Detail & Updates	Actions and recommendations	Who
b)	Deadline for submitting LHFIG Requests	<p>All requests are to be submitted two weeks prior to a meeting taking place. Requests received after the deadline will be deferred until the following meeting.</p> <p>The deadline for our next meeting is 24th January 2024</p>		To note
c)	For information Email address to submit requests to the LHFIG.	<p>Wiltshire Council has a specific email address for submitting requests. Effective immediately, please submit requests to LHFIGrequests@wiltshire.gov.uk.</p> <p>Requests for Traffic Surveys should continue to be sent to trafficsurveys@wiltshire.gov.uk</p>		To note
7.	Any other business			
	<p>Cllr Sankey sought views at August meeting on possible substantive scheme submissions for 24/25 at the following sites:</p> <ol style="list-style-type: none"> Union Street to King George V Recreation field - provision of new footbridge over Clackersbrook – Group agreed to wait until outcome of path assessment by WC Structures team before agreeing way forward. Eastern Way, Melksham - Provision of pedestrian crossing linking RoW (MELK106) – Refer to issue 9-24-14 above Additional access to recreation ground at Sandpits Lane, Steeple Ashton – MR to investigate and report back to next meeting. <p>Note the deadline for substantive bids for 24/25 is 13th December 2024</p>			

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	Item	Detail & Updates	Actions and recommendations	Who
8.	<p><u>Dates of future meetings:</u></p> <p>7th February 2025.</p>	<p>Meetings to commence at 18:00 hrs and will be held on-line until further notice.</p>		

Melksham Local Highways & Footway Improvement Group

Highways Traffic Officer – Martin Rose

Area Highway Engineer – Dean Baker

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIFG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

2.2. If funding is allocated in line with LHFIFG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of: **£31,939.37**

2.3. **Refer to APPENDIX 2**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

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5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety and accessibility for all users of the highway.

6. Safeguarding implications

6.1 There are no specific Safeguarding implications related to this report.

7. Recommendations to Melksham Area Board

7.1 To add the following Issues to the Priority Schemes List with funding (where indicated)

- **Issue 09-24-09** – Great Hinton 20mph speed limit - Allocate £5,500.00 (25% contribution from Great Hinton PC - £1,375.00)
- **Issue 9-24-19** - B3107 Melksham Road / Williams Mead, Sign /road marking improvements. Allocate £1,200.00 (25% contribution from Broughton Gifford PC - £300.00)